



**MEMORANDUM OF AGREEMENT  
BETWEEN  
DEPARTMENT OF NUTRITION, POLTEKKES KEMENKES BENGKULU, INDONESIA  
AND  
COLLEGE OF MEDICAL AND HEALTH SCIENCES, ASIA UNIVERSITY, TAIWAN  
FOR ANNUAL INTERNATIONAL CONFERENCE ON FOOD, NUTRITION AND HEALTH  
STUDIES (AIC-FNHS)**

No. \_\_\_\_\_

**On this the thirtieth day of November 2022,**  
It has been agreed by and between:

**Department of Nutrition, Poltekkes Kemenkes Bengkulu**, (hereinafter called as DN-Polkeslu), represented by **Eliana, SKM., MPH.** in her capacity as director of Poltekkes Kemenkes Bengkulu, hereinafter referred to as **FIRST PARTY**.

And

**College of Medical and Health Sciences, Asia University** (hereinafter called as CMHS-AU), represented by **Jiunn-Jong Wu, Ph.D.** in his capacity as Dean, hereinafter referred to as **SECOND PARTY**.

**ARTICLE 1  
PURPOSE**

Both parties have agreed to enter a managed articulation agreement on joint Annual International Conference on Food, Nutrition and Health Studies (AIC-FNHS), based on mutual understanding as indicated below. The parties agree to collaborate in order to achieve the following goals:

- a. To improve English skills of faculty and staff in both Institutes,
- b. To become a medium to exchange the knowledge of faculty and staff,
- c. To gain new insights on the latest research topics in the academic field for faculty, staff and students, and
- d. To establish mutually beneficial interaction between faculty and staff in both Institutes.

**ARTICLE 2  
CONDITIONS**

2.1 The conference is scheduled to be held every year starting from 2023 virtually using Microsoft Teams by both Institutes.

2.2. The conference will be hosted alternately every year:

- a. AIC-FNHS 2023 (hosted by DN-Polkeslu)
- b. AIC-FNHS 2024 (hosted by CMHS-AU)
- c. AIC-FNHS 2025 (hosted by DN-Polkeslu)
- d. AIC-FNHS 2026 (hosted by CMHS-AU)
- e. AIC-FNHS 2027 (hosted by DN-Polkeslu)

2.3. The conference speakers shall consist of at least three speakers, each from DN-Polkeslu, CMHS-AU and the countries other than Indonesia and Taiwan.

2.4. The format of the conference shall be set by the hosting party, based upon the format of an international conference in the target areas.

2.5. All costs related to the implementation of the conference are borne by the party hosting the conference.

### **ARTICLE 3 SCOPE OF RESPONSIBILITIES**

3.1 DN-Polkeslu and CMHS-AU shall serve as the Committee alternately, and as such, shall assist to provide all arrangements required to host the conference.

3.2 The Host Committee shall appoint a Committee Chair to serve as the Host Institute's official representative. All official communications among keynote speakers, invited speakers, and participants from the Host Institutes as well as other Institutes, will have to be managed by the Host Committee Chair.

3.3 The goal is to host an annual conference which is self-sustaining.

3.4. DN-Polkeslu and CMHS-AU shall cooperate in the planning and execution of the joint program. Clearly, the most important aspect of developing a successful annual conference is a willingness to communicate and cooperate in an open and friendly manner, and to fulfil the responsibilities within the established timelines.

### **ARTICLE 4 HOST COMMITTEE RESPONSIBILITIES**

4.1 The Chair of the Host Committee shall directly communicate with the Program Chairs from both Institutes in coordinating the development of the local arrangements to support the conference activities,

4.2 Approach local organizations and businesses for financial support for the conference in the form of virtual exhibitors and sponsorship,

4.3 Work with the local governments for conference support,

4.4 Assist in the development and coordination of conference publicity to all local/international partners and local communities to provide timely information as economically as possible,

4.5 Assist in the online conference programs, publicity materials, and any additional tasks deemed appropriate at a later date between both hosting parties.

### **ARTICLE 5 DURATION AND TERMINATION**

5.1 This agreement takes effect on the date signed by both parties. It is valid for five (5) years and can be renewed subject to the approval by both parties.

5.2 Either party may terminate this agreement by providing a written notice of termination to the other party on or before 31 July of any year and the termination will take effect on 1 September of the same year.

5.3 Any revision or addendum to the terms and conditions of the agreement shall be in writing and be verified by the signatories of the original agreement, or their delegates or successors for that purpose.

5.4 The parties may, by mutual agreement and execution of a written addendum to this Agreement, modify or supplement or add to the provisions of this Agreement, including adding services and equipment offered.

**ARTICLE 6  
NOTICES**

Any notice or request given or made by one Party to the other under this MoA shall be written in English. For purposes of implementing this agreement, the contact persons will be:

If to : Department of Nutrition, Poltekkes Kemenkes Bengkulu  
Address : Jalan Indragiri No.3 Padang Harapan Kota Bengkulu, 38225  
Attn to : Chair  
Phone/Fax : (+62736) 341212  
E-mail : anangwahyudi@poltekkesbengkulu.ac.id

If to : College of Medical and Health Sciences, Asia University  
Address : 413305, Lioufeng Road 500, Wufeng District, Taichung City, Taiwan  
Attn to : Dean  
Phone : +886-4-23323456 ext. 5101  
Email : jjwu1019@asia.edu.tw

IN WITNESS WHEREOF, the undersigned have signed this Memorandum of Agreement.

Poltekkes Kemenkes Bengkulu  
Indonesia



\_\_\_\_\_  
Eliana, SKM, MPH / Assoc. Prof  
Director, Poltekkes Kemenkes Bengkulu

Asia University  
Taiwan



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*Junn-Jong Wu*

Junn-Jong Wu, Ph.D / Professor  
Dean, College of Medical and Health  
Sciences