



**MEMORANDUM OF AGREEMENT**  
**For**  
**A Joint/Double Degree Programme**  
  
**Between**

**FACULTY OF AGRICULTURAL TECHNOLOGY**  
**SOEGIJAPRANATA CATHOLIC UNIVERSITY, INDONESIA**  
**(SEMARANG, INDONESIA)**

**AND**

**COLLEGE OF MEDICAL AND HEALTH SCIENCES**  
**ASIA UNIVERSITY**  
**(TAICHUNG, TAIWAN)**

## **MEMORANDUM OF AGREEMENT**

**THIS MEMORANDUM OF AGREEMENT** is made this 16<sup>th</sup> day of January, 2023 (hereinafter referred to as "Agreement").

### **BETWEEN**

**Faculty of Agricultural Technology, Soegijapranata Catholic University Semarang**, a private university the purpose of this Agreement is represented by Dr. Dra. Laksmi Hartajanie, MP., the Dean of Faculty of Agricultural Technology, Soegijapranata Catholic University with its campus in Jalan Rm. Hadisoebeno Sosro Wardoyo, Jatibarang, Kec. Mijen, Kota Semarang, Jawa Tengah 50212 - Indonesia (hereafter referred to as "FAT-SCU").

### **AND**

**College of Medical and Health Sciences, Asia University, Taiwan**, a private institution of higher learning and for the purpose of this Agreement is represented by Jiunn-Jong Wu, Ph.D, the Dean of College of Medical and Health Sciences, Asia University with its main campus at 500, Lioufeng Rd., Wufeng, Taichung City, Taiwan 41354 (hereinafter referred to as "CMHS-AU").

(CMHS-AU and FAT-SCU, shall hereinafter be referred to collectively as "Parties" and individually as "Party", where the context so requires)

### **PREAMBLE**

The purpose of this Agreement is to establish a join/double degree programme in undergraduate studies between FAT-SCU and CMHS-AU. The agreement sets out an arrangement whereby suitable qualified students from the International Undergraduate Programme at FAT-SCU to undertake undergraduate degree programmes at CMHS-AU and take the agreed courses within CMHS-AU as set out in the Articulation Schedule, and students from CMHS-AU to undertake undergraduate degree programmes at FAT-SCU, based on mutual understanding as indicated below. This agreement indicates the agreed intentions of both parties and processes they will employ to achieve their goals. This agreement is a definite expression and record of the purpose of the parties to which the parties are bound in honour.

## SECTION 1: OBJECTIVES

The parties agree to collaborate in order to achieve the following objectives:

- a. Increase the options for international studies for students at FAT-SCU and CMHS-AU.
- b. Maximise the advanced standing and optimise the academic transition process for students from FAT-SCU in pursuing agreed courses as set out in the Schedule(s) and from CMHS-AU pursuing agreed courses at FAT-SCU.
- c. Enhance existing markets and/or establish new markets for programmes and/or courses at both institutions.
- d. Establish mutual beneficial interactions, academic cooperation, and mobility between academic staff members at the two institutions.

## SECTION 2 – INSTITUTIONAL COOPERATION AND CONDITIONS

- 2.1. The programme covered by the current agreement is a joint/double degree programme that consists of two schemes: (1) 3+1 Scheme. Three years (i.e. Year 1, Year 2, and Year 3) of full-time study in the International Undergraduate Programmes at FAT-SCU and a 1 year (Year 4) of study in the Bachelor of **Food Nutrition and Health Biotechnology** at CMHS-AU, and vice versa. (2) 2+2 Schemes. Two years (i.e. Year 1, and Year 2) of full-time study in the International Undergraduate Programmes at FAT-SCU and a 2 year (Year 3 and year 4) of study in the Bachelor of **Food Nutrition and Health Biotechnology** at CMHS-AU, and vice versa.
- 2.2. CPD-AU agrees in principle to accept application from students of the International Undergraduate Programmes at FAT-SCU for admission to CMHS-AU, subject to the students meeting the following criterion:
  - Satisfactory completion of undergraduate course credits at Year 1 and Year 2 at the International Undergraduate Programme at FAT-SCU.
  - Meeting the English requirement as set out in the Articulation Schedule(s).
- 2.3. FAT-SCU agrees in principle to accept applications from students of the Undergraduate Programme at CMHS-AU for admission to the International Undergraduate Programmes at FAT-SCU, subject to the students meeting the following criterion:
  - Satisfactory completion of undergraduate course credits at Year 1 and Year 2 at the Undergraduate Programmes at CMHS-AU.
  - Meeting the English requirement as set out in the Articulation Schedule(s).
- 2.4. FAT-SCU and CMHS-AU agree to cooperate in the mutual recognition of their award programmes and other academic cooperation as identified by the relevant academic staff from both institutions.
- 2.5. Students who successfully complete the articulation agreement will graduate with a:
  - a. Bachelor of Food Technology (i.e. Sarjana Teknologi Pangan) from FAT-SCU;
  - b. Bachelor of Food Nutrition and Healthy Biotechnology from CMHS-AU.



And will receive (amount of graduate certificate) two diplomas and transcripts, one is issued by SCU and the other one is issued by AU. Credit assessment is the responsibility of the awarding institution.

### **SECTION 3: ROLES OF FAT-SCU**

- 3.1. FAT-SCU will take the responsibility of ensuring that all activities taken under this agreement conform to any relevant local or national government laws, policies or procedures.
- 3.2. FAT-SCU will confirm or update the information on progression rules, programme requirements and curriculum details of relevant specified degree courses, so that CMHS-AU may confirm or modify the details of credits to be awarded, whenever there are changes to the International Undergraduate Programmes at FAT-SCU.
- 3.3. FAT-SCU will supply information to CMHS-AU concerning total credit available, specified unit exemptions and any condition (such as credit/exemptions), for each specified course available at FAT-SCU, as well as admission and tuition fees.
- 3.4. FAT-SCU will assist CMHS-AU to supply enrolment and admission advice to students at CMHS-AU who intend to articulate to FAT-SCU.

### **SECTION 4: ROLES OF CMHS-AU**

- 4.1. CMHS-AU will take the responsibility of ensuring that all activities taken under this agreement conform to any relevant local or national government laws, policies or procedures.
- 4.2. CMHS-AU will confirm or update the information on progression rules, programme requirements and curriculum details of relevant specified degree courses, so that FAT-SCU may confirm or modify the details of credits to be awarded, whenever there are changes to the International Undergraduate Programmes at CMHS-AU.
- 4.3. CMHS-AU will supply information to FAT-SCU concerning total credit available, specified unit exemptions and any condition (such as credit/exemptions), for each specified course available at CMHS-AU, as well as admission and tuition fees.
- 4.4. CMHS-AU will assist FAT-SCU to supply enrolment and admission advice to students at FAT-SCU who intend to articulate to CMHS-AU.

### **SECTION 5: RECRUITMENT AND ADVERTISING**

- 5.1. The selection and admission of students into the CMHS-AU Programme is the responsible of CMHS-AU and vice versa. Recruitment of students for this joint/double degree programme in each institution is handled by each institution's recruitment unit.
- 5.2. FAT-SCU is authorised to use information supplied by CMHS-AU in marketing its undergraduate degree programmes and in advertising its relationship with CMHS-AU, and vice versa.

- 5.3. Marketing and advertising material generated by FAT-SCU and which refers to CMHS-AU, but which is not directly supplied by CMHS-AU, should be submitted to CMHS-AU for approval by the AU International Office before distribution, and vice versa.

## **SECTION 6: INTELLECTUAL PROPERTY**

- 6.1. Intellectual property rights of students at CMHS-AU are subject to CMHS-AU's Intellectual Property Policy; under that policy, unless otherwise indicated, students under this Agreement will own any intellectual property created in the course of their studies at CMHS-AU.
- 6.2. Intellectual property rights of students at FAT-SCU are subject to FAT-SCU Intellectual Property Policy; under that policy, unless otherwise indicated, students under this Agreement will own any intellectual property created in the course of their studies at FAT-SCU.
- 6.3. An undergraduate student's thesis may include two supervisors, one from CMHS-AU and the other from FAT-SCU. Upon the publication of the undergraduate student's thesis or any article derived from the undergraduate student's thesis, the student is the author and where supervisors meet the requirements for authorship, they may be listed as co-author. The appointment for authorship will be based on contribution and agreement among the student, supervisors and collaborators.

## **SECTION 7: COSTS**

- 7.1. Tuition fees:
- i. Students enrolling in the CMHS-AU Undergraduate programmes will be liable for the tuition fees for fee-paying international students set by AU.
  - ii. Students enrolling in the International Undergraduate Programmes at FAT-SCU will be liable for the tuition fees for fee-paying international students set by FAT-SCU.
  - iii. Financing scheme for one-year study at FAT-SCU or CMHS-AU will follow the university's rules.
  - iv. In case a review of tuition fees is necessary, prior concern notice from both parties must be provided at least 3 months in advance. Such changes of tuition fees can only be applied to new students on the next term.
- 7.2. Students are responsible for obtaining a student visa for the length of their study. Any fees or charges regarding this matter must be borne by the students as part of the visa application process.
- 7.3. Board and room charges:
- i. Students are responsible for the cost of their accommodation while studying at CMHS-AU.
  - ii. Students are responsible for the cost of their accommodation while studying at FAT-SCU.
- 7.4. Students are responsible for the cost of their international and domestic air travel.

## **SECTION 8: POLICIES**

All standard CMHS-AU policies will apply to FAT-SCU students enrolled in CMHS-AU programmes. Students will be provided with the same academic resources, support services, rights and duties as are normally provided to other students of the same academic level at CMHS-AU, vice versa.

## **SECTION 9: FORCE MAJEURE**

Both parties shall be released from their perspective obligations in the event of national emergency, war, prohibitive government regulation or if any other cause beyond the reasonable control of the parties either of them renders the performance of this agreement impossible.

## **SECTION 10: ENTRY INTO EFFECT, DURATION AND TERMINATION**

- 10.1. This agreement will be valid for a period of five (5) years from the date of signature. As long as one party does not give six (6) months' notice terminating this agreement, it shall automatically be renewed.
- 10.2. This agreement may be amended or modified at any time by the mutual consent of the cooperating institutions. Changes and supplements to the terms of the agreement should be made in writing. These changes should be verified by the signatories of the original agreement, or their delegates or successors for that purpose.
- 10.3. This agreement may be terminated by either party giving the other party six (6) months written notice. If the agreement is terminated, FAT-SCU and CMHS-AU may decline to admit new students into its programme in accordance with the terms stipulated by this agreement. FAT-SCU and CMHS-AU should continue the arrangement for students who have applied to FAT-SCU or CMHS-AU before the termination comes into effect.
- 10.4. The parties shall strive to settle any controversy or dispute arising from interpretation or performance in connection with this agreement through friendly and amicable settlement. If, and only if, such friendly and amicable settlement cannot be reached, both parties agree to resolve it based on applied regulations in the country where legal actions originate so long as those regulations do not violate the laws of the other country.
- 10.5. This agreement is signed in identical copies in the English language by the authorised representative of each institution.

SIGNED for and on behalf of

**Faculty of Agricultural Technology,  
Soegijapranata Catholic University by:**



Dr. Dra. Laksmi Hartajanie, MP  
The Dean of Faculty of Agricultural Technology,  
Soegijapranata Catholic University

Date: March 9, 2023

**College of Medical and Health Sciences,  
ASIA UNIVERSITY, TAIWAN by:**



By Jiunn-Jong Wu, Ph.D  
The Dean of College of Medical and Health  
Sciences, Asia University

Date: March 9, 2023 .

## SCHEDULE ONE

### Articulation Agreement Between FAT-SCU and CMHS-AU Bachelor of Food Technology

#### Articulation Structure:

Depends on the schemes of Joint/Dual Degree Programme, on completing three/two years of the FAT-SCU Bachelor of Food Technology programme, students will be allowed to take their fourth/third and fourth year at CMHS-AU. Courses that students will take at CMHS-AU based on updated course curriculum.

#### Award Completion

Upon completion of the FAT Bachelor of Food Technology programme, participating students will be awarded:

FAT-SCU: Bachelor of Food Technology ("Sarjana Teknologi Pangan")

CMHS-AU: Bachelor of **Food Nutrition and Health Biotechnology**



## **SCHEDULE TWO**

### **Administrative Responsibilities Articulation Agreement Between FAT-SCU and CMHS-AU Bachelor of Food Technology**

Each University agrees to appoint an overall Coordinator for the administration of this Agreement. The Coordinators will serve as the contact person on campus, ensuring the necessary approvals are in place.

The Coordinators are:

#### **For CMHS-AU**

Name: Dr. Yinghuei Chen  
Title: Dean of International College  
Address: 500, Lioufeng Rd., Wufeng, Taichung 41354, Taiwan  
Telephone: (04) 2332-3456  
Email: ychen52@asia.edu.tw

#### **For FAT-SCU**

Name: Peter Ardianto, Ph.D  
Title: A Director for International Undergraduate Programmes, Soegijapranata Catholic University  
Address: Jl. Pawiyatan Luhur IV/1 Bendan Dhuwur, Semarang 50234, Indonesia  
Telephone: +62-822-4438-3940  
Email: peter.ardianto@unika.ac.id