



International College  
Asia University

Phone: +886-4-23323456 ext.6273 ▪ Fax: +886-4-23394140  
500 Liufeng Road, Wufeng, Taichung, 41354, Taiwan  
Email: yaoling@asia.edu.tw ▪ <http://ci.asia.edu.tw/>

Dear Sir/Madam,

As our 2019 Asia University Summer Program is approaching, here are a few reminders for your participating students. Please kindly help us forward our messages to them. Many thanks for your kind help in this regard.

Regarding airport pick-up & drop-off

1.1 Two (2) group pick-up and drop-off services from/to Taoyuan International Airport (Taipei) and Asia University (Taichung City) will be provided the previous day before each program begins and the following day after each program ends. Down below please mark the time:

For **arrival**

- \*1st trip will be at 12:30pm at Terminal 1 and 13:00pm at Terminal 2.
- \*2nd trip will be at 19:00pm at Terminal 1 and 19:30pm at Terminal 2.

We will have an assistant holding a card with the name of 'Asia University' on it at Taoyuan International Airport Terminal 1 & Terminal 2 arrival lobby.

For **departure**

1.2 Two (2) group drop-off service from Asia University will be provided the following day after each program ends:

- \*1st trip will be at 07:30am in front of Asia University Administrative Building.
- \*2nd trip will be at 13:30pm in front of Asia University Administrative Building.

1.3. Other group pick-up and drop-off services will be specially arranged upon request with legitimate reasons.

1.4 If you travel individually, please follow our transportation instructions as attached and when you arrive at Asia University, report to the International College for accommodation and other arrangement.

Regarding accommodation in school dormitory

2.1 Two types of school dormitory rooms are available:

- \*Twin Room: USD10.00 (NTD300) per person per day
- \*Quad room: USD5.00 (NTD150) per person per day

2.2 Pillows and mattresses will be provided by Asia University, but you need to bring your own wash towels and/or a small blanket for the night.



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2.3. You will be issued a temporary student debit card with which to enter the school dormitory and to board the public bus during your stay, but you need to deposit NT\$ 100 (roughly US\$ 3.5) to activate the card.

Regarding food

3.1 Cafeterias are available on and around campus. The food map will be provided for your reference upon your arrival.

3.2 If you are a Muslim, halal food is available at cafeteria on campus.

Regarding curriculum

4.1 The program handbook with a total of 11 program course schedules will be distributed to each student upon your arrival.

Regarding Wifi & corresponding QR code

5.1 Free Wifi is available by obtaining a password from the university upon your arrival.

5.2 Please scan the corresponding QR code URL of each program to join the LINE group of each program for easy contact. The QR Code and URL are as attached.

Regarding Insurance

6.1 It's strongly advised and recommended that you purchase a travel insurance for your stay in Taiwan before you depart. Asia University will provide a day tour insurance for you when you are engaged in field trips.

Wish you a pleasant stay at Asia University 2019 Summer Program.

Sincerely,

Ms. Tiffany Ho (coordinator of inbound program) &  
Prof. Yinghuei Chen (Dean)  
The International College  
Asia University, Taiwan